

Fees collection policy

Tuition fees: Sum of money associated with educating the students.

Other fees :

- Uniform : one set of uniform (regular or sport)-each set contain one shirt and one trouser.
- Transposition Fees
- Textbook, E books- Online curriculum resources.

Extra-curricular activities fees are optional fees and charges subjects to parents' approval and are not included in Tuition fees.

School fees are the total amount required to be paid by the student's parents or Guardian.

The school fees consist of:

The sum of tuition fees, Bus fees, Uniform, books & resources (online and e book access).

Parents are required to pay the school fees as follows:

Registration & Re-registration fees:

When the student is enrolled Registration or Re- registration fees will be charged. It will be considered as part of the total fees. Registration or re- registration fees are 5% of the tuition fees and will be deducted from the school fees.

Tuition fees can be divided into a maximum of three installments, where each installment should be paid before the semester starts. Bus fees will be added to the tuition fees. Books and uniform will be paid separately at the beginning of the year. The first payment should be paid by August or one month before school year starts.

In case the student(s) withdrawn from the school for any reason, the school has the right to retain a certain amount as follows:

- 1- If a student attends one week or less the school will keep the registration or re-registration fees.
- 2- If a student attends from one week to three weeks, the school will retain one month's tuition fees.
- 3- If a student attends between three to six weeks, the school will retain two month's tuition fees.
- 4- If a student attends more than six weeks, the school will retain a full term's fee.

Official holidays and absence from class is considered part of the week and considered when calculating the attendance period of the student.

The value of one month of tuition fees is calculated by dividing the tuition fees of the school year by ten months.

Transportation fees will be refunded in the same manner as tuition fees.

Uniform, books (including online and e books and online access) are nonrefundable if been used.

Non –payment or delay of school fees

If there is a delay in school fees payment, the school has the right to send three warning notices. Each notice is valid for one week after which the school has the right to suspend the student for up to three days. The school will withhold the examination report, transfer certificate and block the transfer on eSIS and block the re- registration of the students until the fees are paid in full. The school might not be able to reserve the seats for the students who delayed payment of school fees or finalized the settlements after registration for the following Academic year.

All the school fees are approved by ADEC on yearly basis. Any approved fees increase by ADEC will apply to all students.